

GUJARAT AYURVED UNIVERSITY

Recruitment Rules and Method of Recruitment for the Staff of the Gujarat Ayurved University Jamnagar

R R Dt. 21-9-2005/Computer Cell

GUJARAT AYURVED UNIVERSITY JAMNAGAR

RECRUITMENT RULES & METHOD OF RECRUITMENT FOR THE STAFF OF THE GUJARAT AYURVED UNIVERSITY, JAMNAGAR

1. QUALIFICATIONS :

Qualifications for various posts shall be as given in the Appendix. These qualifications shall not apply to the present incumbents in their present position holding said post.

2. AGE :

Minimum age at the time of first entry in the University service shall not be less than 18 years.

3. METHOD OF RECRUITMENT :

Method of recruitment shall be as mentioned in respective columns of the appended statement.

4. MEDICAL CERTIFICATE :

Every person appointed in the University for the first time on probation shall produce certificate of Medical Fitness before joining the appointment. For obtaining required certificate, the letter of cognizance shall be issued to the person concerned. The appointee will produce the medical fitness certificate from the Medical Board appointed by the University for the purpose.

5. RESERVATION :

As per State Government rules.

6. WAITING LIST :

Waiting list, if any, prepared by the Selection Committee and approved by the competent authority shall be valid for a period of one year from the date of the approval of the said list.

7. Selected candidates shall be appointed on one year's or two year's probation which may be extended for a further period of one year or more if deemed necessary by the Vice-Chancellor.

8. As per the General Administrative Department Govt. of Gujarat State Resolution No. PRC/102003-672(1)/G-2, Dt. 13-1-2005. Computer knowledge is compulsory for the recruitment & promotion for class-I to III.
9. **DEPARTMENTAL EXAMINATION :**
There shall be a obligatory departmental examination for obtaining promotion in the higher post.
10. In the event of any doubt or dispute in respect of the application of these rules or qualifications given in the Appendix, the interpretation of the Vice-Chancellor shall be final.
11. Syndicate reserves the right to make amendments in any or all the above rules as the exigencies may arise from time to time.
12. Notwithstanding anything contained above, the general rules regarding conditions of service prescribed by the University shall be binding to the employee.

GUJARAT AYURVED UNIVERSITY, JAMNAGAR

RECRUITMENT RULES AND METHOD OF RECRUITMENT OF THE NON TEACHING STAFF OF GUJARAT AYURVED UNIVERSITY

Sr No.	Name of the Post & Pay- Scale	Recruitment Rules	Method of Recruitment
1	2	3	4

Essential :

- | | | | |
|----|---------------------------------|---|--|
| 1. | Registrar
12000-375
16500 | <ol style="list-style-type: none"> 1. Master's degree or its equivalent from a Statutory University. 2. Bachelor's degree in law. 3. At-least 10 years experience in a responsible administrative/academic position in a University or other comparable establishment. 4. Age : Not less than 40 years. <p>Desirable : M.B.A. with or without M.C.A.</p> | Open Selection by the Staff Selection Committee. |
|----|---------------------------------|---|--|

Relaxation :

Relaxation in age & educational qualification to a Bachelor's degree and Bachelor's degree in law with 15 years experience of which 7 years experience on the post of Assistant Registrar or Deputy Registrar or its equivalent and above for internal candidate.

Essential :

- | | | | |
|----|---|---|--|
| 2. | Deputy
Registrar
10000-325
15200 | <ol style="list-style-type: none"> 1. Master's degree or its equivalent from a Statutory University with atleast 7 years experience in a responsible administrative/academic position in a University or other comparable establishment. 2. Bachelor's degree in law. 3. Age : Not more than 40 years. | By promotion and by open selection in the ratio of 1:1 promotion may be given from the cadre of Assistant Registrar / Accounts Officer on the basis of senioritycum merits |
|----|---|---|--|

Relaxation :

Relaxation in age & educational qualification to a Bachelor's degree with ten years experience on the post of Office Superintendent or its equivalent and above for internal candidate.

Essential :

3. Chief
Accounts
Officer
10000-325
15200

1. Chartered Accountant with 3 years experience or M. Com. with accounts and auditing with 7 years accounting experience in a supervisory capacity.
2. Age : Not more than 40 years.

By promotion and by open selection in the ratio 1:1 promotion may be given from the cadre of Assistant Registrar/
Accounts Officer on the basis of seniority cum merits.

Desirable :

Sound knowledge of Budget control and audit procedure.

Relaxation :

Relaxation in age & educational qualification to a Bachelor's degree in Commerce with 10 years experience on the post of Accountant or its equivalent above for internal candidate.

Essential :

4. Director of
Physical
Education
10000-325
15200

1. Master's degree in Physical education with 7 years experience in Physical Education/Youth services.
2. Age : Not less than 35 years.

Open Selection by the Staff Selection Committee.

Relaxation :

Relaxation in age & educational qualifications to a Bachelor's degree in Physical Education with 10 years experience in Physical education/Youth Services for internal candidates.

Essential :

5. Bio- Chemist 10000-325 15200
1. Qualification :
Requisite recognized post graduate qualification in the subject.
M.D. (Biochemistry)
OR
M.B.B.S. with M.Sc. Medical Biochemistry
OR
M.Sc. (Medical Biochemistry) with Ph.D. (Medical Biochemistry)
OR
M.Sc. (Medical Biochemistry) with D.Sc. (Medical Biochemistry)
2. **Experience :**
Three years teaching experience in a subject recognized Medical College/ Ayurved College as Resident/Registrar/ Demonstrator/Tutor.
3. Age : Not more than 40 years.
- Open Selection by the Staff Selection Committee.

Desirable :

1. Publication of original research papers/ books.
2. Good knowledge of Ayurveda and Sanskrit.

Essential :

6. Pharmaceutical Chemist 10000-325 15200
1. Post Graduation or M. Sc. in Chemistry or M. Pharm. in Pharmaceutical Chemistry with 5 years experience in teaching or research or in the field of Pharmaceutical.
2. Age : Not less than 30 years.
- Open Selection by the Staff Selection Committee.

Desirable :

1. Publication of original research papers/
books.
2. Good knowledge of Ayurveda and
Sanskrit.

Essential :

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|---|---|--|
| 7. Pharmacologist
10000-325
15200 | <ol style="list-style-type: none">1. Post Graduation or M. Sc. in
Pharmacology or M. Pharm. in
Pharmacology or M. D. in
Pharmacology with 5 years experience
in teaching or research in the field of
Pharmacologist.2. Age : Not less than 30 years. | Open Selection by
the Staff Selection
Committee. |
|---|---|--|

Desirable :

1. Publication of original research papers/
books.
2. Experience of working on the Indigenous
drugs.

Essential :

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|--|--|--|
| 8. Pharmacognocist
10000-325
15200 | <ol style="list-style-type: none">1. Post Graduation or M. Sc. in
Pharmacognocny / Botany or M. Pharm.
in Pharmacognocny with 5 years
experience in teaching or research in
the field of Pharmacognocny / Botany.2. Age : Not less than 30 years. | Open Selection by
the Staff Selection
Committee. |
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Desirable :

1. Publication of original research papers/
books.
2. Good knowledge of Ayurveda and
Sanskrit.

Essential :

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|--------------------------------------|--|--|
| 9. Pathologist
10000-325
15200 | 1. Qualification :
Requisite recognized Post Graduate
Qualification in the Subject.
M.D. (Pathology) OR
Ph.D. (Pathology) OR
D.Sc. (Pathology) | Open Selection by
the Staff Selection
Committee. |
| | 2. Experience :
Three years teaching experiance in the
subject in a recognized Medical
College/Ayurved College as Resident/
Registrar/Demonstrator/Tutor. | |
| | 3. Age : Not more than 40 years. | |

Desirable :

1. Publication of original research papers/
books.
2. Good knowledge of Ayurveda and
Sanskrit.

Essential :

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|--|--|--|
| 10. Deputy Supdt.
of Hospital
10000-325
15200 | 1. Post Graduate degree in Ayurveda
from any recognised Institution/
University established by law or
H. P. A., Jamnagar.

Specialization Post Graduate in clinical
subject should be preferred if otherwise
suitable. | Open Selection by
the Staff Selection
Committee. |
|--|--|--|

2. 5 years experience in teaching of which 3 years experience of hospital administration.
3. Age : Not less than 30 years.

Desirable :

1. Publication of original papers/books on the subjects.
2. Good knowledge of Sanskrit, Hindi, English and Gujarati.

Essential :

11. Senior
Physician
(Modern)
10000-325
15200

1. M.D.(Medicine)with 3 years experience.
2. Age : Not less than 30 years.

Open Selection by
the Staff Selection
Committee.

Desirable :

1. Publication of original papers/books.
2. Good knowledge of Ayurveda and Sanskrit.

Essential :

12. Junior
Physician
(Modern)
8500-275
14000

1. M.D.(Medicine) or M. B. B. S. with 3 years experience.
2. Age : Not more than 35 years.

Open Selection by
the Staff Selection
Committee.

Desirable :

1. Experience of Hospital and research.
2. Post Graduate qualification in Medicine or Ayurveda.
3. Good knowledge of Ayurveda and Sanskrit.

Essential :

13. P.P.S. (I.T.) to Vice-Chancellor 8000-275 - 13500
1. Bachelors degree of any faculty from a statutory University.
 2. Diploma in secretarial course with the knowledge short-hand and English typing.
 3. 2 years experience of Computer & Information technology (i.e. Internet, Email, Scanning).
 4. Age : Not more than 30 years.
- Open Selection by the Staff Selection Committee.

Essential :

14. Bhashashastrī 8500-275 - 14000
1. M.A.or equivalent degree in Sanskrit with Grammer as a special subject from a recognised Institution/University with 3 years experience of teaching or research work.
 2. Sound knowledge of English, Hindi and Gujarati.
 3. Age : Not less than 25 years.
- Open Selection by the Staff Selection Committee.

Desirable :

1. Doctorate in Language.
2. Recognised Ayurvedic qualification or experience in Ayurvedic Institution.
3. Publication of original research papers/ books.

Essential :

15. Supt. of Pharmacy 8500-275 - 14000
1. Post Graduate degree in Ayurveda with Rasashastra & Bhaishjya Kalpana as special subject with 5 years experience in manufacturing Ayurvedic medicines in reputed Pharmaceutical Institutions or teaching in the subject.
- Open Selection by the Staff Selection Committee.

OR

B. Pharma. (Ayurveda) with 7 years experience in manufacturing of Ayurvedic medicine in a reputed Pharmaceutical Institution or teaching in the subjects.

2. Age : Not less than 30 years.

Desirable :

Good knowledge of Sanskrit, English, Gujarati and/ or Hindi.

Relaxation :

Age may be relaxed in case of internal candidates.

Essential :

16. Estate
Manager
8000-275 -
13500

1. B. E. (Civil) with 3 years experience.
2. Age : Not more than 40 years.

Open Selection by the Staff Selection Committee.

Relaxation :

Age & educational qualification may be relaxed to Diploma in Civil Engineering with 7 years experience in case of internal candidate

Essential :

17. Accounts
Officer
8000-275 -
13500

1. Master's degree in Commerce with accounts and auditing with 3 years experience in a responsible capacity in accounts.
2. Age : Not less than 30 years.

By promotion and by open selection in the ratio of 1:1 promotion may be given from the cadre of Information & P. R. O. / Adm. Officer on the basis of seniority cum merits.

Relaxation :

Age & educational qualification may be relaxed to Bachelor's degree preferably in Commerce with 5 years experience on the post of Office Suptd. or with 7 years experience on the post of Cashier or its equivalent and above for internal candidates.

Essential :

18. Assistant
Registrar
8000-275 -
13500

1. Master's degree with 5 years experience or Bachelor's degree having at least IIInd class with 7 years experience in a responsible administrative/academic position in a University or other comparable establishment.
2. Age : Not less than 30 years.

Desirable :

Candidate possessing a degree in law will be preferred.

Relaxation :

Age & educational qualification may be relaxed to Bachelor's degree with 5 years experience on the post of Office Suptd. or with 7 years experience on the post of Head Clerk or its equivalent and above for internal candidates.

Essential :

19. Computer
Programmer/
Analyst
8000-275 -
13500

1. Graduate degree in any subject with Post Graduate Diploma in Computer Science from Statutory University or Government recognised Institution.

OR

Degree in Computer Science i. e. B. E. Computer from Statutory University.

B. Tech. Computer Science from Statutory University.

OR

M. C. A. or M. Sc. in Computer Science from Statutory University.

By promotion and by open selection in the ratio of 1:1 promotion may be given from the cadre of Information & P. R. O. / Adm. Officer on the basis of seniority cum merits.

Open Selection by the Staff Selection Committee.

2. Two years experience as a Programmer.
3. Age : Not less than 24 years and not more than 40 years.

Relaxation :

Experience may be relaxed in case of a suitable candidate.

Essential :

20. R. M. O.
(P. G. T.)
6500-200 -
10500

1. Post Graduate degree in a Ayurveda with 2 years experience of running hospital or 5 years experience of running dispensary of Ayurvedic medicine.
2. Age : Not less than 30 years.

Open Selection by the Staff Selection Committee.

Desirable :

1. Publication of original papers/books in the clinical subjects.
2. Good knowledge of Sanskrit, Hindi, English and Gujarati.

Essential :

21. R. M. O.
(U. G.)
6500-200 -
10500

1. Post Graduate degree in Ayurveda.
2. Age : Not less than 30 years.

Open Selection by the Staff Selection Committee.

Desirable :

1. Publication of original papers/books in the clinical subjects.
2. Good knowledge of Sanskrit, Hindi, English and Gujarati.

Essential :

22. Press &
Publication
Officer
6500-200 -
10500

1. Bachelor's degree in any faculty with a Diploma in Printing Technology with 5 years experience or S. S. C. with a Diploma in Printing Technology with 10 years experience on any comparable post.

Open Selection by the Staff Selection Committee.

2. Age : Not less than 30 years.

Relaxation :

Age may be relaxed in case of internal candidates.

Essential :

23. Information and Public Relation Officer
6500-200 - 10500

1. At least IInd class Bachelor's degree with Sanskrit/ Hindi/Gujarati/English with Diploma in Journalism with 5 years experience on any comparable post.

2. Age : Not more than 40 years.

Desirable :

Candidate possessing a Post Graduate degree may be preferred.

Relaxation :

Relaxation in age & educational qualification to a Bachelor's degree with 5 years experience on the post of Head Clerk or its equivalent and above for internal candidates.

Essential :

24. P. A. cum Steno to Vice Chancellor
6500-200 - 10500

1. H. S. C. with proficiency in short hand & type writing. The minimum speed in English & Gujarati Stenography and typing is 120/100 & 40/25 W. P. M. respectively.

2. Age : Not less than 30 years.

Desirable :

Proficiency in English, Gujarati & Hindi.

Relaxation :

Age may be relaxed in case of internal candidates.

By promotion and by open selection in the ratio of 1:1 promotion may be given from the cadre of Office Suptd. on the basis of seniority cum merits.

Open Selection by the Staff Selection Committee.

Essential :

25. P. S. to V. C.
P. A. to
Registrar/P. A.
to Principal/
Office Suptd.
6500-200 -
10500
1. Bachelor's degree with 5 years experience in a responsible administrative position.
2. Age : Not less than 30 years.
- Bypromotion from the cadre of Accountant on the basis of seniority cum merits.

Desirable :

For the post of P. A. knowledge of Stenography is desirable.

Relaxation :

Age & educational qualification may be relaxed in case of internal candidate in case of promotion.

Essential :

26. Statistician
5500-175 -
9000
1. Master's degree from recognised University with Statistics or Mathematics.
2. Age : Not less than 25 years.
- Open Selection by the Staff Selection Committee.

Desirable :

Experience in medical Statistics.

Relaxation :

Age & educational qualification may be relaxed to IInd class Bachelor's degree in Statistics or Mathematics for internal candidates.

Essential :

27. Accountant
5500-175 -
9000
1. Bachelor's degree in Commerce with accounts and auditing with 5 years experience of accounts.
2. Age : Not less than 25 years.
- By promotion from the cadre of Cashier or its equivalent on the basis of seniority cum merits.

Relaxation :

Age & qualification may be relaxed in case of internal candidate in case of promotion.

Essential :

28. Librarian
5500-175 -
9000
1. Bachelor's degree in Library Science or Diploma in Library Science with 2 years experience.
 2. Age : Not less than 30 years.
- Open Selection by the Staff Selection Committee.

Desirable :

1. Master's degree
2. Experience as Librarian
3. Knowledge of Sanskrit

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

29. Literary
Research
Assistant
5500-175 -
9000
1. Master's degree in Ayurveda.
 2. Sound knowledge of Sanskrit.
 3. Age : Not more than 35 years.
- Open Selection by the Staff Selection Committee.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

30. Assistant
Pharmacist
5500-175 -
9000
1. B.Pharm (Ayurveda) Bachelor's degree in Ayurveda.
 2. Age : Not less than 25 years.
- Open Selection by the Staff Selection Committee.

Desirable :

Experience in Ayurvedic Pharmacy or manufacturing.

Essential :

31. Clinical
Registrar
5500-175 -
9000

1. Bachelor's degree in Ayurveda from a recognised university.
2. Age : Not more than 30 years.

Open Selection by
the Staff Selection
Committee.

Desirable :

1. Publication of original papers/books in clinical subject.
2. Good knowledge of Sanskrit, Hindi, English and Gujarati.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

32. Panchakarma
Assistant
5500-175 -
9000

1. Bachelor's degree in Ayurveda from a recognised university.
2. Age : Not more than 30 years.

Open Selection by
the Staff Selection
Committee.

Desirable :

1. Experience of working in Panchakarma.
2. Good knowledge of Sanskrit, Hindi, English and Gujarati.

Relaxation :

Age may be relaxed in case of internal candidate.

- Essential :**
33. Research Assistant (For Ayurved) 5500-175 - 9000
1. Bachelor's degree in Ayurveda.
 2. Age : Not more than 30 years.
- Desirable :**
1. Knowledge of Ayurveda & Sanskrit.
- Relaxation :**
- Age may be relaxed in case of internal candidate.
- Essential :**
34. Research Assistant (For Others) 5000 -150 - 8000
1. Bachelor's in related Modern subject.
 2. Age : Not more than 30 years.
- Relaxation :**
- Age may be relaxed in case of internal candidate.
- Essential :**
35. Matron 5000 -150 - 8000
1. Diploma of Nursing in Ayurveda i. e. qualified Ayurveda Nursing Course Certificate obtained from Gujarat Ayurvedic Nursing faculty established by Government of Gujarat.
- OR**
- B. P. N. A. registered with Gujarat Nurses Midwife's and Health visitors Council of Gujarat i. e. Gujarat Nursing Council.
- OR**
- Any other qualification equivalent to the above qualification.
2. 10 years experience of Nursing out of which 3 years experience as a Sister.
 3. Age : Not more than 45 years.
- Relaxation :**
- Age may be relaxed in case of internal candidate.

- Essential :**
36. Head Clerk/ 1. Bachelor's degree with 5 years By promotion from
Cashier/ Store experience of office administration or amongst Sr.
Keeper accounts or store. Clerks on the basis
5000 -150 - 2. Age : Not less than 25 years. of seniority cum
8000
Relaxation :
Age & qualification may be relaxed in
case of internal candidate in case of
promotion.
- Essential :**
37. Stenographer 1. H. S. C. with proficiency in short hand & Open Selection by
Grade-II cum type writing the minimum speed in the Staff Selection
P. A. to Dean English & Gujarati Stenography and Committee.
5000 -150 - typing is 100/80 & 40/25 w. p. m.
8000 respectively.
2. Age : Not less than 30 years.
Desirable :
Proficiency in English, Gujarati & Hindi.
Relaxation :
Age may be relaxed in case of internal
candidate.
- Essential :**
38. Artist-cum- 1. Diploma in Drawing and Painting 4 Open Selection by
Modeller years course of J. J. School of Arts the Staff Selection
4500 -125 - Bombay or its equivalent. Committee.
7000 2. 2 years experience in the field
preferably in Medical charts & model
making.
3. Age : Not more than 30 years.
- Essential :**
39. Photo Artist 1. Diploma in Commercial Fine Arts with Open Selection by
4500 -125 - photography 4 years course of J. J. the Staff Selection
7000 School of Arts Bombay or its equivalent. Committee.
2. 2 years experience in photography and
slide making preferably in the medical
field.
3. Age : Not more than 30 years.

Essential :

40. Assistant
Matron
4500 -125 -
7000

1. Diploma of Nursing in Ayurveda i. e. qualified Ayurveda Nursing Course Certificate obtained from Gujarat Ayurvedic Nursing faculty established by Government of Gujarat.

OR

B. P. N. A. registered with Gujarat Nurses Midwife's and Health visitors Council of Gujarat i. e. Gujarat Nursing Council.

OR

Any other qualification equivalent to the above qualification.

2. 7 years experience of Nursing out of which 2 years minimum experience as a Sister.
3. Age : Not more than 40 years.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

41. Sister
4500 -125 -
7000

1. Diploma of Nursing in Ayurveda i. e. qualified Ayurveda Nursing Course Certificate obtained from Gujarat Ayurvedic Nursing faculty established by Government of Gujarat.

OR

B. P. N. A. registered with Gujarat Nurses Midwife's and Health visitors Council of Gujarat i. e. Gujarat Nursing Council.

OR

Any other qualification equivalent to the above qualification.

2. 3 years experience as a Staff Nurse.
3. Age : Not more than 40 years.

By promotion from the cadre of Sister on the basis of seniority cum merits. Provided that the candidate possessing 7 years experience of Nursing out of which 2 years experience as a Sister.

By promotion from the cadre of Staff Nurse on the basis of seniority cum merits.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

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|---|---|--|
| 42. Hadvaidya
(Bone Setter)
4500 -125 -
7000 | 1. Bachelor's degree in Ayurveda.
2. Experience of Bone setting or as Hadvaidya for about 3 years.
3. Age : 25 to 35 years. | Open Selection by the Staff Selection Committee. |
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Essential :

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|---|--|--|
| 43. Garden
Supervisor
4500 -125 -
7000 | 1. A degree in Agriculture of recognised University OR its equivalent qualification

OR
B. Sc. (Botany) with two years experience in connection with survey or cultivation of medicinal plants.
2. Age : Not more than 30 years. | Open Selection by the Staff Selection Committee. |
|---|--|--|

Relaxation :

In case of internal candidate the age may be relaxed.

Essential :

- | | | |
|------------------------------------|---|--|
| 44. Foreman
4500 -125 -
7000 | 1. H. S. C. with Diploma in Mechanical Engineering.
2. Age : Not more than 30 years. | Open Selection by the Staff Selection Committee. |
|------------------------------------|---|--|

Desirable :

1. 2 years experience in the concerned field.
2. Knowledge of Machine repairing work.
3. Knowing compose work of Gujarati, Hindi and Sanskrit & English.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

45. Statistical Assistant
4500 -125 -
7000
1. Bachelor's degree in Statistics or Bachelor's degree in Economics, Mathematics, Commerce, Agriculture or Sociology preferably with either certificate or Diploma in Statistics.
2. Age : Not more than 30 years.
- Open Selection by the Staff Selection Committee.

Desirable :

1. Experience in handling statistics relating to medicine.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

46. Laboratory Technician
4500 -125 -
7000
1. B. Sc. in the subject of the concerned laboratory. **OR**
Laboratory technician course passed from recognised Institution.
2. Age : Not more than 30 years.
- By promotion and by open selection in the ratio 1:1 promotion may be given from the post of Laboratory Assistant on the basis of seniority cum merits.

Desirable :

2 years experience in recognised laboratory.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

47. Staff Nurse
4500 -125 -
7000
1. Diploma in Nursing in Ayurveda i. e. qualified Ayurveda Nursing Course Certificate obtained from Gujarat Nursing faculty established by Government of Gujarat.
- OR**
- B. P. N. A. registered with Gujarat Nurses Midwife's and Health visitors Council of Gujarat i. e. Gujarat Nursing Council.
- Open Selection by the Staff Selection Committee.

OR

Any other qualification equivalent to the above qualification.

2. Age : Not more than 35 years.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

- | | | |
|---|---|--|
| 48. Proof Reader
4000 -100 -
6000 | 1. Bachelor's degree with Sanskrit or its equivalent with 3 years experience in Proof Reading.
2. Proficiency in English, Gujarati, Hindi.
3. Age : Not more than 30 years. | Open Selection by the Staff Selection Committee. |
|---|---|--|

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

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|-------------------------------------|---|--|
| 49. Pressman
4000 -100 -
6000 | 1. S. S. C. with 5 years experience as Pressman of all type of printing work on Cylinder & Traddle.
2. Age : Not more than 30 years. | Open Selection by the Staff Selection Committee. |
|-------------------------------------|---|--|

Desirable :

1. Knowledge of machine repairing work.
2. Knowing compose work of Sanskrit, Gujarati, Hindi & English.
3. Knowing Binding work.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

50. Assistant Compose Foreman
4000 -100 - 6000
1. S. S. C. with atleast 5 years experience of composing work.
2. Age : Not more than 30 years.
- Open Selection by the Staff Selection Committee.

Desirable :

1. Knowing Binding work.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

51. Electrician
4000 -100 - 6000
1. S. S. C. with I. T. I. certificate in the field concerned with 3 years experience.
2. Age : Not more than 30 years.
- Open Selection by the Staff Selection Committee.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

52. Messour
4000 -100 - 6000
1. S. S. C. with Sanskrit with certificate in physio therapy or Technicians course in Panchakarma or one year successful training in Panchakarma as trainee in Gujarat Ayurved University, Jamnagar.
2. Age : Not more than 30 years.
- Open Selection by the Staff Selection Committee.

Essential :

53. Stenographer Grade-III (P. G.T.)
4000 -100 - 6000
1. S. S. C. with proficiency in shorthand & type writing the minimum speed in English & Gujarati Stenography and typing is 80/60 & 40/25 w. p. m. respectively.
2. Age : Not more than 30 years.
- Open Selection by the Staff Selection Committee.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

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|---|--|--|
| 54. Senior Clerk
4000 -100 -
6000 | 1. Bachelor's degree with 3 years experience of office work.
2. Age : Not less than 25 years. | By promotion from the cadre of Jr. Clerk on the basis of seniority cum merits. |
|---|--|--|

Relaxation :

Age & qualification may be relaxed in case of internal candidate.

Essential :

- | | | |
|---------------------------------------|---|--|
| 55. Compounder
4000 -100 -
6000 | 1. Candidate must have passed atleast Vernacular final or VIII standard examination from a recognised Secondary School.
2. Candidate must have passed the Ayurveda Bhishak examination of All India Ayurvedic Vidyapeetha, Delhi, or its equivalent. | Open Selection by the Staff Selection Committee. |
|---------------------------------------|---|--|

OR

Have successfully completed the training of compounding the Ayurved conducted by the Government of Gujarat through Ayurved department.

OR

Have experience of working as Compounder in an Ayurvedic Dispensary for a period of not less than three years.

3. Candidate possess adequate knowledge of Gujarati and Devnagari Script.

4. Age : Not more than 35 years. Age may be relaxed upto 10 years if the candidate is otherwise well suited.

Desirable :

B. Pharma (Ayurved) will be preferred.

Essential :

56. Laboratory Assistant
3050-75-3950-80-4590
1. H. S. C. with stream science or new or old S. S. C. having 4 years experience of working in any science laboratory of university/college/medical college or any educational or research institution.
- Open Selection by the Staff Selection Committee.

2. Age : Not more than 30 years.

Desirable :

Experience in laboratories of Chemistry, Biology, Microbiology and Pathology.

Essential :

57. Plant Collector
3050-75-3950-80-4590
1. B. Sc. with Botany as one of the principal subject from recognised university & have 2 years experience in a Botanical department.
- Open Selection by the Staff Selection Committee.

2. Age : Not more than 30 years.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

58. Midwife
3050-75-3950-80-4590
1. A. N. M. or Midwife course passed.
2. Age : Not more than 35 years.
- Open Selection by the Staff Selection Committee.

Essential :

59. Caligrapher 3050-75-3950-80-4590
1. H. S. C. with Sanskrit or S. S. C. (Old course) with Sanskrit/with super handwriting.
 2. Knowledge of Gujarati, English and Hindi.
 3. Age : 18 to 28 years.
- Open Selection by the Staff Selection Committee.

Desirable :

1. Graduate with language may be preferred.
2. Capacity for reading old manuscripts.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

60. Driver/ Ambulance Driver/ Tractor Driver 3050-75-3950-80-4590
1. Vernacular Standard VIII passed.
 2. Must hold Heavy Motor Vehicle driving licence.
 3. 3 years experience of driving Motor Vehicles.
 4. Age : Not more than 35 years.
- Open Selection by the Staff Selection Committee.

Desirable :

1. Knowledge and skill in maintainance of Vehicles will be preferred.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

61. Jr. Clerk cum Typist 3050-75-3950-80-4590
1. S. S. C. E. or its equivalent examination passed.
 2. Typing speed of 30 words p.m. in English and 25 words p. m. in Gujarati.
- 75% by open selection and 25% by promotion from class IV on the basis of seniority cum merits.

OR

2. Diploma/ certificate course in computer application from a university or a Govt. recognised institution.
3. Age : 18 to 28 years.

Relaxation :

Age may be relaxed in case of internal candidate if he is otherwise found suitable.

Essential :

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| 62. Hindi Typist
3050-75-
3950-80-4590 | <ol style="list-style-type: none">1. S. S. C. E. or its equivalent examination passed.2. Typing speed of 25 w. p.m. in Hindi.3. Age : 18 to 28 years. | Open Selection by the Staff Selection Committee. |
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Relaxation :

Age may be relaxed in case of internal candidate if he is otherwise found suitable.

Essential :

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| 63. Case Writer
3050-75-
3950-80-4590 | <ol style="list-style-type: none">1. S. S. C. E. or its equivalent examination passed.2. Good handwriting in English and Gujarati.3. Age : 18 to 28 years. | Open Selection by the Staff Selection Committee. |
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Relaxation :

Age may be relaxed in case of internal candidate if he is otherwise found suitable.

Essential :

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| 64. Plumber
3050-75-
3950-80-4590 | <ol style="list-style-type: none">1. Possess atleast 2 years experience in the line. Provided that in the case of licences the recruitment regarding experience may be waived. Provided further that preference may be given to candidates possessing certificates awarded by the Department of Technical Education, Bombay for having completed the Plumber's course.2. Are literate and.3. Age : Not more than 25 years. | Open Selection by the Staff Selection Committee. |
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Essential :

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| 65. Carpenter
3050-75-
3950-80-4590 | <ol style="list-style-type: none">1. At least five years experience in Carpenter who can understand and can do work himself. S. S. C. plus I. T. I. certificate as Carpenter plus three years experience of Carpenter.2. Age : 18 to 28 years. | Open Selection by the Staff Selection Committee. |
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Essential :

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| 66. Dresser
2650-65-
3300-70-4000 | <ol style="list-style-type: none">1. H. S. C. or S. S. C. E.(Old course) with Sanskrit passed.2. Must have under gone First Aid Training.3. 3 years experience of Dressing work in the Government or Semi Government Hospital or in Private Dispensary.4. Age : Not more than 30 years. | Open Selection by the Staff Selection Committee. |
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Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

67. Cook 2610-60-3150-65-3540
1. Vernacular Standard VIII passed.
 2. 3 years experience of cooking in the Government or Semi Government Hospital or similar Private establishment.
 3. Age : Not more than 30 years.
- Open Selection by the Staff Selection Committee.

Relaxation :

Age may be relaxed in case of internal candidate.

Essential :

68. Gardener 2610-60-3150-65-3540
1. Vernacular Standard VIII passed.
 2. 2 years experience of gardening.
 3. Age : Not more than 30 years.
- Open Selection by the Staff Selection Committee.

Essential :

69. Helper 2550-55-2660-60-3200
1. Vernacular Standard VIII passed.
 2. Age : 18 to 30 years.
- Open Selection by the Staff Selection Committee.

Desirable :

1. 2 years experience of Helper.

Class IV

Essential :

70. Peon/Watch man/Attendant/ (Museum, Library, Laboratory, Pharmacy, Animal, Ward), Worker (Pharmacy Rasashala), Water maid, Kitchen Servant/ Aya, Ward Boy, Sweeper/ Peon cum Sweeper 2550-55-2660-60-3200
1. Vernacular Standard VIII passed.
 2. Age : 18 to 30 years.
- Open Selection by the Staff Selection Committee.

Desirable :

1. Experience in the line will be preferred.
2. For Watchman Ex. Service man will be preferred.

Relaxation :

1. Age may be relaxed in case of internal candidate.
2. In case of Sweeper educational qualification may be relaxed to standard IV.

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